



**Resort Village of Kannata Valley
Minutes of the Regular Meeting of the Council
September 20, 2022
Council Chamber Administration Office**

Oath of Office:

Mayor Robert Gordon subscribed to his Oath of Office as required by Subsection 94(1) of *The Municipalities Act* and is being recorded in these minutes.

Public Disclosure Statement:

Mayor Robert Gordon provided his Public Disclosure Statement as required by Subsection 142(2) of The Municipalities Act and is being recorded in these minutes.

Present:

Acting Mayor Bob Gordon
Councillor Tom Fink

Councillor Dustin Plett

Administration: Shannon Ulsifer, Acting Chief Administrative Officer

Absent:

1. CALL TO ORDER:

Mayor Robert Gordon called the meeting to order at 6:40 p.m.

2. APPROVAL OF AGENDA

2022/157

Moved by Councillor Dustin Plett
Seconded by Councillor Tom Fink

THAT the September 20, 2022, agenda be adopted with the addition of a fireworks application.
CARRIED

3. ADOPTION OF MINUTES

2022/158

Moved by Councillor Dustin Plett
Seconded by Mayor Robert Gordon

THAT the minutes of the Regular Meeting of Council of August 16, 2022, be adopted with minor grammatical changes to be made.

CARRIED

_____ Mayor

_____ Acting CAO



2022/159

Moved by Mayor Robert Gordon
Seconded by Councillor Tom Fink

THAT the minutes of the Special Meeting of Council of September 6, 2022, be adopted as presented.

CARRIED

4. DELEGATIONS

5. ACCOUNTS FOR APPROVAL

2022-160

Moved by Councillor Dustin Plett
Seconded by Councillor Tom Fink

THAT Council approve the List of Accounts Payable for August 2022. To include A/P, SETS, & EFT; a summary attached here into and to form part of these minutes.

CARRIED

6. ADMINISTRATION REPORTS

6.1 Water Treatment Plant Daily Report

2022-161

Moved by Mayor Robert Gordon
Seconded by Councillor Dustin Plett

THAT Council accept the Water Treatment Plant Daily Report for August 2022, as presented.

CARRIED

6.2 Administration Report

2022-162

Moved by Councillor Tom Fink
Seconded by Councillor Dustin Plett

THAT Council accept the Administration Report as presented.

CARRIED

_____ Mayor

_____ Acting CAO



7. FINANCIALS

7.1 Statement of Financial Activities

2022-163

Moved by Councillor Tom Fink
Seconded by Councillor Dustin Plett

THAT the Statement of Financial Activities for the month of August 2022, be accepted as presented.

CARRIED

7.2 Bank Reconciliation

Bank Reconciliation for the month of August 2022, to be presented at the next Regular Meeting of Council in October due to incompleteness.

7.3 2021 Audited Financial Statements - DRAFT

2022-164

Moved by Councillor Dustin Plett
Seconded by Councillor Tom Fink

THAT the Financial Statements for year end December 2021 as provided by Dudley and Company LLP, Chartered Professional Accountants including the Consolidated Statement of Financial Position, the Consolidated Statement of Operations, the Consolidated Statement of Change in Net Financial Assets, the Consolidated Statement of Cash flow and the accompanying notes to the Consolidated Financial Statements be approved as presented.

CARRIED

8. REPORTS OF COMMITTEES

2022-165

Moved by Councillor Tom Fink
Seconded by Mayor Robert Gordon

THAT Council acknowledge the following meeting reports:

8.1 Lagoon - Councillor Fink reported that a request will be sent to the Lagoon Committee for purchase of 3 aeration units

8.2 Water – Mayor Gordon reported that 2 water treatment plant tanks in the tank farm were cleaned. Repairs were conducted on one tank’s submersible pump – hydro vac of pea gravel was discontinued due to refill of the gravel causing pressure on tank.

_____ Mayor

_____ Acting CAO



8.3 Streets & Roads – Mayor Gordon discussed locations for snow collection. Suggested ½ by the boat launch on the East side and the other ½ at the WTP/Office. A small road crack will be repaired, trees have been trimmed and a quote has been requested for wood chipping.

8.4 Recreation – Councillor Plett reported the removal of the pier on September 24th or 25th, dependent on weather

8.5 RTS– metal pile needs to be removed. Discussion on what to do with the wood shavings. No decision made.

CARRIED

9. UNFINISHED BUSINESS

9.1 SASKENERGY GAS METER

2022-166

Moved by Councillor Dustin Plett
Seconded by Mayor Robert Gordon

THAT Council approve the request to return the location of the SaskEnergy Gas Meter at Lot 43 Block 2 Plan GC349 back to the original plan as per Sask Energy’s request.

CARRIED

10. NEW BUSINESS

10.1 New PBI Building Official

2022-167

Moved by Councillor Dustin Plett
Seconded by Councillor Tom Fink

THAT Council approve the Certificate of Appointment from the Professional Building Inspectors for Josh Nitz.

CARRIED

10.2 Fireworks Applications

2022-168

THAT Council approve the Fireworks Application submitted by 123 Lakeshore Drive for September 23 or October 8/9th, 2022.

CARRIED

2022-169

THAT Council approve the Fireworks Application submitted by 61 Lakeshore Drive for September 24, 2022, and for December 31, 2022.

_____ Mayor

_____ Acting CAO



CARRIED

10.3 Councillor Resignation Letter

2022-170

Moved by Councillor Dustin Plett
Seconded by Councillor Tom Fink

THAT Council accept the resignation letter of Councillor Robert Gordon, effective September 20, 2022.

CARRIED

10.4 Declaration

2022-171

Moved by Councillor Dustin Plett
Seconded by Councillor Tom Fink

THAT the Resort Village of Kannata Valley declare one (1) Council seat vacant after the resignation of Robert Gordon who has become Mayor by Acclamation, and further, that a by-election be set to fill this vacancy, with the by-election date set for Saturday, December 3, 2022, from 9:00 a.m. to 8:00 p.m. in the Resort Village of Kannata Valley Council Chambers at 101 Cowen Road. Further, in lieu of an advance voting poll, Council will, as per Bylaw No. 97/21, establish a Mail-In Ballot voting system.

CARRIED

10.5 Remuneration and Mileage

2022-172

Moved by Councillor Dustin Plett
Seconded by Councillor Tom Fink

THAT the Resort Village of Kannata Valley set the remuneration at \$450 for the Deputy Returning Officer and \$450 for the Poll Clerk at the upcoming by-election regular and advance poll inclusive and that mileage be paid at a rate of 0.61/kilometre.

CARRIED

10.6 BOAT SLIP And MAIN WATER LINE

Council will investigate how to prevent freezing water mains. Boat slips will be put on the March 2023 Council Meeting agenda for further discussion on how to ensure boat slips do not impede others.

11. COMMUNICATION

11.1 Sama 2022 Certificate of Assessment Confirmation

_____ Mayor

_____ Acting CAO



2022-173

Motion by Councillor Dustin Plett
Seconded by Mayor Robert Gordon

THAT Council acknowledges the 2022 Certificate of Assessment Confirmation submitted by SAMA for the 2022 year.

CARRIED

11.2 Community Policing Report July 2022

2022-174

Motion by Councillor Dustin Plett
Seconded by Councillor Tom Fink

THAT Council accept and file the Community Policing Report for August 2022 as provided by the Lumsden RCMP Detachment.

CARRIED

11.3 RCMP Update

2022-175

Motion by Councillor Dustin Plett
Seconded by Mayor Robert Gordon

THAT Council accept and file the August 2022 RCMP Update as provided by the Lumsden RCMP detachment.

CARRIED

11.4 Queen's Platinum Jubilee Medal Nominations

2022-176

Motion by Councillor Tom Fink
Seconded by Councillor Dustin Plett

THAT Council accept and file the correspondence regarding the Queen's Platinum Jubilee Medal Nominations and directs Administration to post nomination information as well as corresponding poster on the bulletin board.

CARRIED

11.5 AM-SK Asset Management Information

_____ Mayor

_____ Acting CAO



2022-177

Motion by Councillor Tom Fink
Seconded by Mayor Robert Gordon

THAT Council accept and file the correspondence regarding the AM-SK Asset Management Information, and further directs Administration to connect with Louis Desautels regarding grant information.

11.6 PARCS

2022-178

Motion by Councillor Tom Fink
Seconded by Councillor Dustin Plett

THAT Council accept and file the email correspondence from the Provincial Association of Resort Communities of Saskatchewan regarding the WSA report on Saskatchewan Drinking Water.

CARRIED

12. IN-CAMERA

13. ADJOURNMENT

2022-179

Moved by Councillor Tom Fink
Seconded by Councillor Dustin Plett

THAT the meeting be adjourned at 8:32 p.m.

CARRIED

MAYOR

Acting Chief Administrative Officer

_____ Mayor

_____ Acting CAO