



**Minutes of the Regular Meeting of the Council  
October 18, 2022  
Council Chamber Administration Office, Kannata Valley, SK**

Oath of Office:

Councillor Craig Francis subscribed to his Oath of Office as required by Subsection 94(1) of *The Municipalities Act* and is being recorded in these minutes.

Public Disclosure Statement:

Councillor Craig Francis provided his Public Disclosure Statement as required by Subsection 142(2) of *The Municipalities Act* and is being recorded in these minutes.

**Present:**

Mayor Bob Gordon  
Councillor Tom Fink

Councillor Craig Francis  
Councillor Dustin Plett

**Administration:** Shannon Ulsifer, Acting Chief Administrative Officer

**Absent:**

**1. CALL TO ORDER:**

Mayor Robert Gordon called the meeting to order at 6:37 p.m.

**2. APPROVAL OF AGENDA**

**2022/180**

Moved by Councillor Tom Fink  
Seconded by Councillor Craig Francis

THAT the October 18, 2022, agenda be adopted as presented.

**CARRIED**

**3. ADOPTION OF MINUTES**

**2022/181**

Moved by Councillor Dustin Plett  
Seconded by Tom fink

THAT the minutes of the Regular Meeting of Council of September 20, 2022, be adopted as presented.

**CARRIED**

\_\_\_\_\_ Mayor

\_\_\_\_\_ Acting CAO

**4. DELEGATIONS**

**5. ACCOUNTS FOR APPROVAL**

**2022-182**

Moved by Councillor Dustin Plett  
Seconded by Councillor Craig Francis

**THAT** Council approve the List of Accounts Payable for September 2022. To include A/P, SETS, & EFT; a summary attached here into and to form part of these minutes.

**CARRIED**

**6. ADMINISTRATION REPORTS**

**6.1 Water Treatment Plant Daily Report**

**2022-183**

Moved by Councillor Dustin Plett  
Seconded by Councillor Craig Francis

**THAT** Council accept the Water Treatment Plant Daily Report for September 2022, as presented, and further, that Council direct Administration to have the Level I Water Treatment Plant Operator, Glen Hurst present at a future regular meeting of Council for further clarification of the daily report.

**CARRIED**

**6.2 Water Security Agency Waterworks Report**

**2022-184**

Moved by Councillor Tom Fink  
Seconded by Councillor Dustin Plett

**THAT** Council accept the Water Security Agency Waterworks Report as presented, and further, direct Administration to take the lagoon portion of the report to the next Lagoon Committee Meeting.

**CARRIED**

**6.3 Administration Report**

**2022-185**

Moved by Councillor Craig Francis  
Seconded by Councillor Tom Fink

**THAT** Council accept the Administration Report as presented.

**CARRIED**

\_\_\_\_\_ Mayor

\_\_\_\_\_ Acting CAO

**7. FINANCIALS**

**7.1 Statement of Financial Activities**

**2022-186**

Moved by Councillor Dustin Plett  
Seconded by Councillor Tom Fink

**THAT** the Statement of Financial Activities for the month of September 2022, be accepted as presented.

**CARRIED**

**7.2 Bank Reconciliation**

**2022-187**

Moved by Councillor Dustin Plett  
Seconded by Councillor Tom Fink

Bank Reconciliation for the month of August 2022, be accepted as presented.

**CARRIED**

**2022-188**

Moved by Councillor Dustin Plett  
Seconded by Mayor Robert Gordon

Bank Reconciliation for the month of September of 2022, be accepted as presented.

**CARRIED**

**8. REPORTS OF COMMITTEES**

**2022-189**

Moved by Councillor Tom Fink  
Seconded by Councillor Dustin Plett

**THAT** Council acknowledge the following meeting reports:

- 8.1 Lagoon** - Councillor Fink reported the committee meets four (4) times/year.
  - Two new pumps have been purchased for aeration purposes. They are more substantial in their capability, therefore a third pump is not required.

\_\_\_\_\_ Mayor

\_\_\_\_\_ Acting CAO

-One bubble aerator has been pressure washed by Councillor Fink. There are two remaining to be done.

-Weeds are an issue – weed killer to be applied. No date set.

**8.2 Water** – Mayor Gordon reported that 1 tank is empty and requires a new pump. Sourcing of pump is underway.

**8.3 Streets & Roads** – Mayor Gordon to hold discussion with Rob Harmon regarding the street signs for awareness during snow removal, as they will not be removed. Road patch that was to be done in the fall will now be completed in the spring of 2023.

**8.4 Recreation** – Councillor Plett reported he will be removing the locks at the boat launch and will be stored at the office until spring.

**8.5 RTS**– Metal pile was removed and awaiting cheque. One large red bin was removed by Loraas leaving two remaining for the winter months. This has now been put on a summer schedule with Loraas (June until September) of every year.

**CARRIED**

## 9. UNFINISHED BUSINESS

## 10. NEW BUSINESS

### 10.1 Declaration of Results

#### 2022-190

Moved by Councillor Craig Francis  
Seconded by Councillor Tom Fink

**THAT** the Resort Village of Kannata Valley acknowledge the Declaration of Results from the September 24, 2022, Municipal By-Election as provided by the Returning Officer, which are attached and hereto and forms part of these minutes.

**CARRIED**

### 10.2 Parkland Regional Library Semi-Annual Meeting – Council Appointee

#### 2022-191

**THAT** Council appoint a member to the Parkland Regional Library Board in January 2023. There will be no attendee to the meeting due to unavailability of Council members.

**CARRIED**

### 10.3 Emergency Operations Training Centre

#### 2022-192

Moved by Councillor Dustin Plett  
Seconded by Councillor Tom Fink

**THAT** Council accept and file correspondence from the EOC regarding training.

\_\_\_\_\_ Mayor

\_\_\_\_\_ Acting CAO

**CARRIED**

**10.4 Designation of Local Assistant – as per *The Fire Safety Act***

**2022-193**

Moved by Councillor Craig Francis  
Seconded by Councillor Tom Fink

**THAT** the Resort Village of Kannata Valley appoint Mayor Bob Gordon to be registered as the Local Assistant as per Section 14 of *The Fire Safety Act*.

**CARRIED**

**10.5 Bulletin Board**

**THAT** Council acknowledge a previous issue with the Bulletin Board used in contradiction of its intended use. At this time, no action will be taken, however, the bulletin board will be monitored, and further recourse will be discussed.

**CARRIED**

**10.6 Utility Interest for October**

**2022-194**

Motion by Councillor Dustin Plett  
Seconded by Councillor Craig Francis

**THAT** Council waive October interest on all utility accounts due to billing errors carried forward from the 2021 billing year into the 1<sup>st</sup> Quarter billing of 2022.

**CARRIED**

**11. COMMUNICATION**

**11.4 Silton North Shore First Responders Team**

**2022-195**

Motion by Councillor Dustin Plett  
Seconded by Councillor Craig Francis

**THAT** Council send a donation of \$150.00 to the Silton North Shore First Responders, along with a note thanking them for their service.

**CARRIED**

**2022-196**

\_\_\_\_\_ Mayor

\_\_\_\_\_ Acting CAO

Motion by Councillor Dustin Plett  
Seconded by Councillor Craig Francis

**THAT** Council accept and file the following correspondence:

- 11.1 Multicultural Council of Saskatchewan**
- 11.2 Community Policing Report August 2022**
- 11.3 RCMP Update and Stats for September 2022**

**CARRIED**

**11. IN-CAMERA**

**2022-197**

Moved by Mayor Bob Gordon  
Seconded by Councillor Dustin Plett

**THAT** Council move this meeting into an in-camera session as per Clause 120(2)(a) of *The Municipalities Act*

**CARRIED**  
Time: 8:33 pm

**2022-198**

Moved by Councillor Craig Francis  
Seconded by Councillor Dustin Plett

**THAT** this meeting be reconvened.

**CARRIED**  
Time: 8:45 pm

**12. General Discussion on Council format for 2023**

Council discussed 2023 potential committee formations, and possible regular council meeting day change.

**13. ADJOURNMENT**

**2022-199**

Moved by Councillor Dustin Plett  
Seconded by Councillor Tom Fink

**THAT** the meeting be adjourned at 9:25 p.m.

**CARRIED**

\_\_\_\_\_ Mayor

\_\_\_\_\_ Acting CAO

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
Acting Chief Administrative Officer

\_\_\_\_\_ Mayor

\_\_\_\_\_ Acting CAO