

**Resort Village of Kannata Valley  
Minutes of the Regular Meeting of the Council  
March 15, 2022  
Council Chamber Administration Office**

**Present:**

Mayor Don Sangster  
Councillor Tom Fink  
Councillor Bob Gordon

Councillor Dustin Plett – VIA Zoom  
Councillor Kyle Klevgaard

**Absent:**

**Also Present:** Kimberly Downing, Administrator

**Call to Order:**

A quorum being present, Mayor Don Sangster called the meeting to order at 6:34 p.m.  
Mayor opening remarks.

*authorized by the legislation of the Municipalities Act Section 120 including the exemption in Part III  
of the Local Freedom of Information Act and Protection of Privacy Act.*

**In-Camera**

**2022-031**

Moved by Councillor Kyle Klevgaard: **THAT** council move in camera at 6:35pm.

**CARRIED**

**2022-032**

Moved by Councillor Kyle Klevgaard: **THAT** council rise out of camera at 7:25pm.

**CARRIED**

**Minutes:**

**2022-033**

Moved by Councillor Kyle Klevgaard: **THAT** the minutes of the regular meeting of Council held on February 15, 2022, is approved as circulated.

**CARRIED**

  
\_\_\_\_\_  
Mayor  
  
\_\_\_\_\_  
Administrator

**Financials:**

**2022-034**

Moved by Councillor Tom Fink: **THAT** we add accidental and dismemberment coverage to our insurance policy.  
**CARRIED**

**2022-035**

Moved by Councillor Dustin Plett: **THAT** the council approve the Accounts for Approval/SETS/DD for the month of March 2022. (Schedule A attached and forming part of these minutes)

**CARRIED**

**2022-036**

Moved by Councillor Dustin Plett: **THAT** council accept the January 2022 Statement of Financial Activity printed from the Munisoft accounting program as circulated, with a change to the village insurance policy annual costs broken out into general government – 35% and water 65%.

**CARRIED**

**DELEGATION** – Carleen Desautels

RE: communication

The discussion surrounded emails with council and administration. Mrs. Desautels identified instances where she did not receive an immediate response to her emails. She raised her concerns about council breaking bylaw #92 - Code of Ethics for Members of Council, and not following the communication policy as adopted.

**Correspondence**

**2022-037**

Moved by Councillor Bob Gordon: **THAT** the council acknowledge the correspondence as circulated and direct to be filed.

1. Bank Statement
2. FFEC Introduction letter
3. Email re break-ins
4. Forsyth email re: Facebook

**CARRIED**

**Operational Reports**

**Water Testing Summary Report**

**2022-038**

Moved by Councillor Kyle Klevgaard: **THAT** council acknowledge receipt and review of the water treatment plant testing summary for the month of February 2022.

**CARRIED**

 Mayor

 Administrator

**Tender Package**

**2022-039**

Moved by Councillor Bob Gordon: **THAT** council approve the release of the tender package to Sask Tenders for the following work:

- \*ICIP drainage work
- \*new speed bumps
- \*asphalt work for roads

**CARRIED**

**Facebook**

**2022-040**

Moved by Councillor Bob Gordon: **THAT** the village Facebook page continue if a volunteer replacement is found to manage it and postings are directed by council as the administrator can no longer manage it.

**CARRIED**

**New Business**

**Assessment Notices**

**2022-041**

Moved by Councillor Kyle Klevgaard: **THAT** assessment notice mailings be dispensed with except for properties where there has been more than a 10% change in assessment, or owner has changed in 2021.

**CARRIED**

**Meeting Extension**

**2022-042**

Moved by Councillor Bob Gordon: **THAT** the meeting be extended to finish the agenda.

**CARRIED**

**Expression of Interest**

**2022-043**

Moved by Councillor Tom Fink: **THAT** council directs the administrator to advertised for tree trimming, and vegetation control for the village. As well as grass cutting for the lagoon. Advertising will be in the LMT and sent out by email to the residents.

**CARRIED**

**2021 Audit Firm**

**2022-044**

Moved by Councillor Tom Fink: **THAT** council approves the appointment of Dudley & Company for the 2021 audit.

**CARRIED**

  
Mayor

  
Administrator

**Horizon Response to Petition**

Don has volunteered to reach out to PVSD board chair and director to discuss further what the next steps can be to support our families in Kannata Valley.

**FCM Grant Approval**

We have been approved but have not received the funding agreement as of yet. Administrator advised that the project dates have been changed to May 2, 2022 – May 2, 2023, to accommodate the whole project of asset management planning.

**AE Scope Change**

**2022-045**

Moved by Councillor Bob Gordon: **THAT** council approve the scope change for AE work to include planning for any road work and new speed bump work to be done in 2022.

**CARRIED**

**Outstanding Taxes**

**2022-046**

Moved by Councillor Tom Fink: **THAT** council authorize the administrator to start tax enforcement procedures on outstanding village taxes.

**CARRIED**

**Outstanding Utilities**

Listing of outstanding accounts as of February 2022 provided by administrator for information purposes.

**Demo Permit – Notschaele**

**2022-047**

Moved by Councillor Dustin Plett: **THAT** council approve a demolition permit, building permit, and development permit as applied for and all information being provided.

**CARRIED**

**Council Renumeration**

**2022-048**

Moved by Councillor Bob Gordon: **THAT** council approve the following new council renumeration; this includes all regular meetings, special meetings and committee meetings:

Councillor - \$350/month

Deputy Mayor - \$400/month

Mayor - \$450/month


Training or conferences are not included in the monthly renumeration and will be outside of the monthly amounts.

Amounts for training and conferences will be:

Daily - \$100

Mileage - \$.50/km

**CARRIED**

 Mayor

 Administrator

**Council Reports:**

Councillor Tom Fink:

1. Lagoon – aeration is working well
2. RM agreements – user and road MOU have been developed and approved by all parties
3. RTS – running well.

Councillor Bob Gordon:

1. Roads – snow removal budget is going to be over due to a large snow fall this winter.
2. Culverts are clean and flowing well.
3. May need our snow removal contractors to have a small grader to ensure that Lakeshore may be kept clear of the ruts experienced this winter.

Councillor Kyle Klevgaard:

1. water testing reports are good and within range.
2. Usage of truck fill is based on when during the year water is being drawn. Summer is far busier than the winter.

Councillor Dustin Plett:

1. Called MR Websites and spoke to Frank.
2. Myself, Tom and Kim will have a call with them on Wednesday next week to finalize the plan and work.

**Adjournment:**

**2022-049**

Moved by Councillor Bob Gordon: **THAT** this meeting is adjourned. (9:25 p.m.)

**CARRIED**

  
\_\_\_\_\_  
MAYOR

  
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ADMINISTRATOR

\_\_\_\_\_ Mayor

\_\_\_\_\_ Administrator


Payment #	Date	Vendor Name	Reference	Payment Amount
<b>Bank Code: Bank1 - Main Demand</b>				
Computer Cheques:				
2154	2022-03-15	Access Communications	internet	88.75
2155	2022-03-15	Aon Canada Inc	insurance add-ons	330.00
2156	2022-03-15	BLACK, Bo	Level II Wtr Opr Feb	800.00
2157	2022-03-15	Downing Kimberly	mid month payroll	1,665.07
2158	2022-03-15	Brigadier Security	batteries WTP monitoring	66.94
2159	2022-03-15	FORSYTH, Ken	feb testing WTP & parts/travel	435.11
2160	2022-03-15	HOWSE, Wayne	feb testing WTP	232.00
2161	2022-03-15	HURST, Glen	testing WTP June 2021	5,091.43
2162	2022-03-15	KOLOSKI, Dennis	Feb RTS	312.00
2163	2022-03-15	LORAAS DISPOSAL	recycling	1,039.88
2164	2022-03-15	NORTH SHORE SEPTIC LTD.	Septic	120.00
2165	2022-03-15	ROB's CONTRACTING	snow removal	2,150.00
2166	2022-03-15	ROY ROMANOW PROV. LAB	water testing	115.00
		Issued To: Saskatchewan Health Authority		
2167	2022-03-15	SCATLIFF+MILLER+MURRAY	OCP & Zoning bylaw	682.50
2168	2022-03-15	Sasktel CMR	cell phone	99.56
2169	2022-03-15	SUMA (Sask Urban Munic Assoc)	benefits	317.39
2170	2022-03-15	Vanstone Enterprises	Feb testing WTP	594.00
2171	2022-03-15	WALTER'S INDUSTRIAL MECHANIC.	2" gasket WTP	366.61
2172	2022-03-15	Void during printing		0.00
2173	2022-03-15	Void during printing		0.00
2174	2022-03-15	Void during printing		0.00
2175	2022-03-15	Void during printing		0.00
2176	2022-03-15	Void during printing		0.00
2177	2022-03-15	Void during printing		0.00
2178	2022-03-15	Void during printing		0.00
2179	2022-03-15	Void during printing		0.00
2180	2022-03-15	Void during printing		0.00
2181	2022-03-15	Void during printing		0.00
2182	2022-03-15	Void during printing		0.00
2183	2022-03-15	Void during printing		0.00
2184	2022-03-15	Void during printing		0.00
2185	2022-03-15	Void during printing		0.00
2186	2022-03-15	Void during printing		0.00
2187	2022-03-15	Void during printing		0.00
2188	2022-03-15	Void during printing		0.00
2189	2022-03-15	Void during printing		0.00
2190	2022-03-15	Void during printing		0.00
2191	2022-03-15	Canada Post Corporation	postage	579.60
Other:				
1-Man	2022-03-15	SASKTEL	office land line	114.55
1-Man	2022-02-28	SASK POWER	Water treatment plant	501.37
1-Man	2022-03-02	SASK POWER	streetlights	391.73
2-Man	2022-02-28	SASK POWER	RR Well	69.36
3-Man	2022-03-02	SASK POWER	HCE Well	132.14

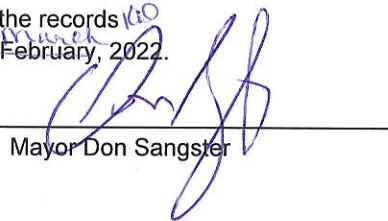
Report Date  
2022-03-14 3:45 PM

Resort Village of Kannata Valley  
**List of Accounts for Approval**  
As of 2022-03-14  
Batch: 2022-00024 to 2022-00028

Payment #	Date	Vendor Name	Reference	Payment Amount
3-Man	2022-02-28	SASK POWER	Pumps	125.08
4-Man	2022-02-28	SASK ENERGY	water treatment plant	48.99
Total for Bank1:				16,469.06

Certified correct and in accordance with the records presented to Council on this 15th day of <sup>March</sup> February, 2022.

  
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Administrator, Kimberly Downing

  
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Mayor Don Sangster