

**Resort Village of Kannata Valley
Minutes of the Regular Meeting of the Council
Held on Monday January 31, 2022
VIA Zoom**

Present:

Mayor Don Sangster
Councillor Tom Fink
Councillor Bob Gordon

Councillor Dustin Plett
Councillor Kyle Klevgaard – arrived at 8:05pm

Absent:

Also Present: Kimberly Downing, Administrator

Call to Order:

A quorum being present, Mayor Don Sangster called the meeting to order at 6:33 p.m.
Mayor opening remarks.

Minutes:

2022-001

Moved by Councillor Tom Fink: **THAT** the minutes of the regular meeting of Council held on December 21, 2021, is approved as circulated.

CARRIED

Financials:

2022-002

Moved by Councillor Dustin Plett: **THAT** the council approve the Accounts for Approval for the month of January 2022. (Schedule A attached and forming part of these minutes)

CARRIED

2022-003

Moved by Councillor Dustin Plett: **THAT** council accept the December 2021 Statement of Financial Activity printed from the Munisoft accounting program as circulated.

CARRIED

_____ Mayor

 Administrator

Correspondence

2022-004

Moved by Councillor Bob Gordon: **THAT** the council acknowledge the correspondence as circulated and direct to be filed.

1. Bank Statement
2. Transfer Station legislation changes
3. LMLSG email
4. NAMS email
5. Grant confirmation report

CARRIED

Old Business

Communication Policy – Sherry Forsyth response

At the request of a community member Council has made changes to our communication policy to clarify the office hours open to the public and the work week of our administrator. Council also added a couple of examples to indicate what items can go out in the general emails. Council at the same time limited the items somewhat to reflect feedback from other people on our email platform.

School Division Petition Support Letter

2022-005

Moved by Councillor Bob Gordon: **THAT** the council send a letter of support for the Kannata Valley residents petition to the local school divisions (PVSD and Horizon) to move the Resort Village of Kannata Valley from Horizon School Division to Prairie Valley School Division to hopefully be in effect for the 2022-2023 school year.

CARRIED

RR Boundary Alterations

Move to a special meeting – February 9, 2022

New Business

Last Mountain Lake Stewardship Group – update Sherry Forsyth

City of Regina discharged 5 million litres into the lake and had done in the past.
Asked if we can include lake conservation into the OCP (Official Community Plan).

OCP

2022-006

Moved by Councillor Tom Fink: **THAT** Council will have the consultant include this in the new OCP.

CARRIED

2022-007

Moved by Councillor Tom Fink: **THAT** the LMLSG overview be included in the welcoming package.

CARRIED

_____ Mayor

100 Administrator

authorized by the legislation of the Municipalities Act Section 120 including the exemption in Part III of the Local Freedom of Information Act and Protection of Privacy Act.

IN CAMERA

202-008

Moved by Councillor Tom Fink: **THAT** the council move in camera at 7:30pm as per Part III of the Local Freedom of Information Act and Protection of Privacy – to deal with personal matters.

CARRIED

Rise Out of In Camera

2022-009

Moved by Councillor Tom Fink: **THAT** the council ride out of in camera at 7:45pm

CARRIED

Website

2022-010

Moved by Councillor Bob Gordon: **THAT** council appoint Councillor Dustin Plett, Councillor Tom Fink and Administrator to work on a recommendation for the website.

CARRIED

Operational Reports

Water Testing Summary Report

2022-011

Moved by Councillor Bob Gordon: **THAT** council acknowledge receipt and review of the water treatment plant testing summary for the month of December 2021.

CARRIED

NEW BUSINESS

2022 Budget

To be reviewed at a special meeting – February 9, 2022

_____ Mayor

 Administrator

Council Committees and Appointments 2022**2022-012**

Moved by Councillor Tom Fink: **THAT** council appoint the following council and public to committees and roles for 2022:

Emergency Measures	Councillor Bob Gordon
Finance	Councillor Dustin Plett Mayor Don Sangster
Lagoon	Councillor Tom Fink Mayor Don Sangster
Recreation (beach area, boat launch)	Councillor Dustin Plett
Roads	Councillor Gordon Mayor Don Sangster
Transfer Station & tree cutting	Councillor Tom Fink Councillor Kyle Klevgaard
Water Works & repairs	Councillor Kyle Klevgaard Councillor Tom Fink
Boundary Alterations negotiations (Rockridge)	Committee of the whole
Pest Control Officer	Ray Maffenbeier
Auditor	unknown
Building Inspectors	Professional Building Inspectors (PBI)
Emergency Measures Coordinator	vacant

_____ Mayor

 Administrator

Board of Revision	vacant
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CARRIED

Interest Abatement Request

2022-013

Moved by Councillor Kyle Klevgaard: **THAT** council approve the forgiveness of 2021 interest on utility account and municipal taxes roll for the following amounts:

Utility – account # 146, 147 & 161 \$43.95

Taxes – roll #146, 147 & 161 \$782.27 (property 5960R02994, 6960R02994 & 71060R02994

CARRIED

Building Permit

2022-014

Moved by Councillor Dustin Plett: **THAT** council approve the building permit for Walker with the conditions identified in the PBI plan review report must be addressed during the build.

CARRIED

Lagoon Agreements Renewal

2022-015

Moved by Councillor Tom Fink: **THAT** council approve the user renewal agreement for the RM of Longlaketon.

CARRIED

2022-016

Moved by Councillor Tom Fink: **THAT** council approve the road maintenance agreement with the RM of Longlaketon and the Lagoon Committee.

CARRIED

Meeting Extension

2022-017

Moved by Councillor Bob Gordon: **THAT** the meeting be extended to finish the agenda.

CARRIED

_____ Mayor

 Administrator

Council Reports:

Councillor Tom Fink:

1. Lagoon committee has been negotiating with the RM Longlaketon on a user agreement renewal.
2. RTS – running well.

Councillor Dustin Plett – have found out about our domain.

Councillor Bob Gordon:

1. Roads – talks with Rob before storms if we know hey are coming. Tries to do it 24 hours before.

Councillor Kyle Klevgaard – nothing since portfolio was a seasonal one. Will have to get to know new one.

Adjournment:

2022-018

Moved by Councillor Kyle Klevgaard: **THAT** this meeting is adjourned. (8:55 p.m.)

CARRIED



MAYOR

ADMINISTRATOR

_____ Mayor

_____ Administrator

Report Date
2022-01-19 3:42 PM

Resort Village of Kannata Valley
List of Accounts for Approval
As of 2022-01-19
Batch: 2022-00002 to 2022-00011

Payment #	Date	Vendor Name	Reference	Payment Amount
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Bank Code: Bank1 - Main Demand


Computer Cheques:

2102	2022-01-12	Downing Kimberly	midmonth payroll	1,665.07
2103	2022-01-12	ROB's CONTRACTING	139 line work	2,775.00
2104	2022-01-18	DESAUTELS, Louis	Concil Remun	335.00
2105	2022-01-18	FINK, Tom	council renumeration	1,225.00
2106	2022-01-18	Bob Gordon	council renumeration	400.00
2107	2022-01-18	HILDRED, Colin	council renumeration	600.00
2108	2022-01-18	KLEVGAARD, Kyle	Council Remun	1,160.00
2109	2022-01-18	Dustin Plett	council renumeration	400.00
2110	2022-01-18	SANGSTER, Don	2021 second half renumeration	2,170.00
2111	2022-01-18	Access Communications	internet	88.75
2112	2022-01-18	Associated Engineering Ltd.	ICIP planning drainage	7,903.26
2113	2022-01-18	FIRST CANADA ULC	chemical delivery	333.46
2114	2022-01-18	FORSYTH, Ken	water testing	275.00
2115	2022-01-18	HOWSE, Wayne	water testing	260.00
2116	2022-01-18	KOLOSKI, Dennis	RTS operator	300.00
2117	2022-01-18	LORAAS DISPOSAL	garbage	1,224.43
2118	2022-01-18	NORTH SHORE SEPTIC LTD.	Septic	420.00
2119	2022-01-18	ROB's CONTRACTING	snow removal	2,109.00
2120	2022-01-18	ROY ROMANOW PROV. LAB	water testing	23.00
Issued To: Saskatchewan Health Authority				
2121	2022-01-18	Sasktel CMR	cell phone	96.66
2122	2022-01-18	SUMA (Sask Urban Munic Assoc)	benefits	342.15
2123	2022-01-18	Vanstone Enterprises	water testing & supplies	404.09
2124	2022-01-18	Wiggins Electrical Services	pump station repairs	4,255.52
2125	2022-01-25	BLACK, Bo	Level II Wtr Opr	800.00
2126	2022-01-25	MAFFENBEIER, Ray	final 2021 contract payment	400.00
2127	2022-01-25	NORTH SHORE SEPTIC LTD.	Septic	120.00
2128	2022-01-25	PARKLAND REGIONAL LIBRARY	yearly library levy	591.80
Other:				
1-Man	2022-01-14	SASKTEL	land line	114.56
2-Man	2022-01-04	SASK POWER	streetlights	363.10
3-Man	2022-01-04	SASK POWER	high country well	125.36

Total for Bank1: 31,280.21

Certified correct and in accordance with the records
presented to Council on this 25th day of January, 2022.


Administrator, Kimberly Downing


Mayor Don Sangster