

## Resort Village of Kannata Valley



The regular meeting of Council held in the Arnold Flegel Council Chambers  
Resort Village of Kannata Valley  
Tuesday, February 25, 2020

<i>Present</i>	<p>Mayor: Ken MacDonald Council Members: Tom Fink Terry Lang Ed Schaeffer Absent: Cindy Gorrill Administrator: Darlene Sytnick</p>	
<i>Call to Order</i>	A quorum being present, Mayor MacDonald called the meeting to order at 7:00.	
<i>Minutes</i>	<p><b>R012/20 Fink</b> "THAT the minutes of January 29, 2020, regular meeting of Council be approved as presented by the Administrator."</p>	<b>CARRIED</b>
<i>Delegations</i>	None present	
<i>Bylaws-Policies</i>	<p><b>Device Policy</b> <b>R013/20 Fink</b> "THAT the Device Policy is approved."</p>	<b>CARRIED</b>
<i>Permits</i>	None to Report	
<i>Business</i>	<ol style="list-style-type: none"> <li>1. An alternate proposal received for a Firebreak is being considered and reviewed for feasibility. An estimate of materials and construction costs are being sought.</li> <li>2. Annexation committee met and continues to compile relevant information required that will answer the many questions that such a process brings. The questions received from ratepayers have mirrored those of the committee. A public meeting will be held in the future once all the required information and answers have been compiled.</li> <li>3. Quote for a new lock and non-duplicatable keys for the boat launch reviewed.</li> <li>4. Service contracts for Pest Control, KVSB Lagoon Manager, Lagoon and Village Vegetation Control, Refuse Transfer Station, Lagoon and Village Administrator, and Regional Water Operator is up for renewal.</li> <li>5. Letter sent to RM of Longlaketon regarding the horse paddock in High Country Estates overlooking Kannata Valley received no formal response. The letter going to the owner of the horses from the RM of Longlaketon did not address or provide a solution to the concerns raised by the Resort Village of Kannata Valley. Further action of this council will be required.</li> </ol>	
<i>Reports</i>	<p><b>WATER UTILITY – Mayor MacDonald</b></p> <ul style="list-style-type: none"> <li>• Operator safety discussed. Repairs to valves and actuators required.</li> <li>• Permit for truck fill at HCE is being prepared and will be sent to Water Security.</li> <li>• Water Treatment Plant Log reviewed.</li> </ul>	

## Reports

**R014/20 Fink**

“THAT the January 2020 water report and logbook is approved.”

**CARRIED**

**LAGOON/PLAYGROUND – Councillor Fink**

• All in order at lagoon and Playground no irregularities to report.

**R015/20 Schaeffer**

“THAT THE Lagoon report for January 2020 is approved.”

**CARRIED**

**R016/20 Fink**

“THAT the Playground report for January 2020 is approved.”

**CARRIED**

**REFUSE TRANSFER STATION/ EMERGENCY PLAN - Councillor Lang**

Refuse Transfer Station Log reviewed.

**R017/20 Lang**

“THAT that the January and February Refuse Transfer Station logbook is approved.”

**CARRIED**

**Emergency Preparedness**

• Training volunteers in the use of fire equipment Schedules for April 18<sup>th</sup>, 2020. Reminder email to be sent to remind volunteers of time and date and to confirm attendance.

**FINANCIALS – Councilor Gorrill**

Provided via email

- Auditors have agreed to have the 2020 budget done before the June 2020 Annual Meeting
- January expenses all budgeted for and the List of Accounts for Approval is in order.
- The preparation of financial benefits and impact on Kannata Valley as a result of the annexation of Rock Ridge is underway.
- The budget will be ready for further discussion once assessment values are available for 2020.

**R018/20 Lang**

“THAT the Statement of Financial Activities for the period ending February 25, 2020, be accepted as presented by the Administrator.

**CARRIED**

**R019/20 Lang**

“THAT the List of Accounts as of February 25, 2020, be approved for payment in the amount of \$15,517.32.

**CARRIED**

**STREETS & ROADS/BOAT LAUNCH – Councillor Schaeffer**

- Culvert repairs and install continues
- Paving to begin in May 2020
- Buoys chains to be replaced and bumper on the boat launch
- Snow removal down this year

**ADMINISTRATOR'S REPORT**

- Review of Business license bylaw underway
- Review and with recommended amendments to Traffic Bylaw #81.3 nearing completion.
- Per Bylaw 77.2 assessment notice for 2020 will only be mailed for those properties where a change has occurred to land or improvements.
- 2" water meter for truck fill on order anticipated delivery date March 2<sup>nd</sup>.
- Horizon and Prairie Valley School Division letters completed and mailed
- Curb stop locks purchase - pending

*Reports cont.*

- Targeted Sector Support (TSS) initiative grant not an option for any current projects being undertaken.
- ICIP Applications for Firebreak and Culverts to be completed prior to March 31, 2020 deadline.
- Ad circulated to Kannata Residents for the vacant Vegetation Maintenance position. It should be noted that a push mower, not a riding lawn mower is required for this position.
- Councillor Fink reported that applications required on Councillor tablets will soon be complete and tablets circulated to councillors.

*Correspondence*

Request by STARS for a Voluntary Levy/donation from municipalities.

**R020/20 Fink**

“**THAT** a donation of \$1.00 per parcel is allocated to STARS.”

**CARRIED****R021/20 Fink**

“**THAT** correspondence is received and filed.

**CARRIED***Adjournment***R022/20 Lang**

“**THAT** this regular meeting of the council is adjourned.”

**CARRIED  
TIME 9:00***Next regular meeting of Council*

**DATE:** March 24, 2020

**PLACE:** Arnold Flegel Chambers, Village Office

**TIME:** 7:00

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 Mayor

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 Administrator