

RESORT VILLAGE OF KANNATA VALLEY
REFERENCE MANUAL
LAWS, BYLAWS AND REGULATIONS
MARCH 2012

Citizens of the Resort Village of Kannata Valley have indicated a desire for growth as a community having the following goals:

1. To implement policies that will result in a community supporting a quiet and comfortable residential lifestyle having a strong component of recreation and relaxation.
2. To implement policies that will result in orderly and appropriate development of land, by reason of appropriate size, quality and proper location of development, consistent with and complementary to the primary purpose of the community, .
3. To implement policies to protect and enhance the natural environment of flora and fauna of the local habitat.
4. To implement policies to minimize damage from fire, soil erosion, hillside slumping, and shoreline erosion.

The stated goals describe the main direction for future development of the community. The laws, bylaws and regulations are the framework to achieve the stated goals. Policies which do not fall within the framework of the community goals should not be permitted unless the goals of the Basic Planning Statement have first been revised and approved by the community.

The primary objective of this reference manual is to provide a summary of some of the current bylaws and regulations so that our citizens, armed with this information, will voluntarily comply with municipal controls resulting in a pleasant, safe and enjoyable community in which to live and share with family and friends.

NOISE:

*Ref. Bylaw to Control & Regulate Noise
Traffic Bylaw re: Noise from motor vehicles*

Loud, unnecessary and/or unusual noise which annoys, disturbs, injures, endangers or detracts from the comfort, repose, health, peace or safety of other persons is to be reduced or eliminated between the hours of 10:00PM and 7:00AM. Note: This includes excessive dog barking or howling, construction noise of machines, tools and equipment, radio, stereos &/or car audio equipment and unnecessary noise from the operation of motor vehicle i.e. mufflers, tire spinning. Note: Lawn mowing & Snow Blowing is prohibited from 10:00PM to 8:00AM on weekdays and 10:00AM on holiday.

RESPONSIBLE PET OWNERSHIP: (DOGS, CATS)

*Ref: A Bylaw to Regulate Dogs & Cats
Chapter S-60 The Stray Animals Act*

The bylaw simply states that a person, who owns, possesses or harbours dog or cat must keep their pet on their property and **on a leash when on public property. Where a pet defecates on public property, the "poop" must be picked up and disposed of in a responsible manner.** Any person wishing to lay a complaint against an owner of a dog or cat deemed to be in contravention of any provision of the bylaw may complete Form A (available from the village office). Upon receipt of a complaint, Notice of Violation may be served on the owner. A warning is issued on the first complaint but subsequent offences may be assessed penalties.

OPEN FIRES / CAMP FIRES

*Ref: Bylaw to Restrict Open Fires
The Fire Prevention Act, 1992*

The threat of fire is always a concern; thus, burning rubbish, trees, leaves and anything else on private property are not permitted. Such materials are to be taken to the Refuse Transfer Station. Camp fires are permitted on private property under restricted supervised conditions. Camp fire pits must be less than 3 feet in diameter with sidewalls of non combustible materials with an ember control screen. Please be careful and considerate – do not light a camp fire when the wind speed and direction cause a danger to property and health of neighbours.

FIREARMS - PELLET GUNS - FIREWORKS

Ref: Discharge of Firearms Bylaw

The discharge of rifles, guns, air guns, air pistols and explosives are not permitted within the municipality. Display fireworks under supervised conditions and at reasonable hours are normally acceptable. The noise bylaw would apply if fireworks were used after 10:00PM.

MOTORIZED VEHICLES & BIKES IN KANNATA HIGHLANDS

*Ref: Zoning Bylaw
The Dedicated Lands Regulations*

The Kannata Highlands, zoned as an Environmental Reserve are to be preserved in its natural state in perpetuity. Access and use of this area is restricted to walking, hiking and skiing activities. Wheeled vehicles and snow machines are prohibited because of the resulting damage to vegetation, terrain and the dangers of fire. Fines of up to \$1,000 may be assessed for the operation of an snowmobiles and ATVs in an environmental reserve district.

ALL TERRAIN VEHICLES (ATV)

Ref: The All Terrain Vehicles Act: Chapter I-18.02

The act defines an ATV as a restricted use motorbike, mini-bike and all terrain cycle but does not include golf cart, or agricultural implements. Operation of an ATV on Lakeshore Dr is not permitted under the provisions of the ATV Act unless the municipality specifically permits such use by bylaw. At this time, the municipality does not have a bylaw to permit the operation of an ATV on Lakeshore Drive. Violations under this Acts are dealt with by the RCMP where fines of \$100 to \$500 may be assessed. The police also have authority to seize an ATV for any infraction.

SNOWMOBILES

*Ref: The Snowmobile Bylaw
The Snowmobile Act : Chapter S-52*

Bylaw 82 permits the operation of a snowmobile on Lakeshore Dr and on municipal reserves MR1, MR2, MR4 & MR5 subject to the provisions of the Snowmobile Act for the operation of any snowmobile. Violations under this Acts are dealt with by the RCMP where fines of between \$100 to \$500 may be assessed. SNOWMOBILES MAY NOT BE OPERATED ON ANY ENVIRONMENTAL RESERVE. Fines of up to \$1,000 may be assessed for the operation of a snowmobile in an environmental reserve district.

PARKING ON PAVEMENT:

Ref: The Traffic Bylaw

The driving surface of Lakeshore drive is shared between pedestrians, children on bikes and vehicles. **Parking** on the paved driving surface restricts such activities and threatens the safety of others. **The Highway Traffic Act prohibits parking on the driving surface.** Please encourage your visitors to comply with this policy as well. The Zoning Bylaw requires each property to have at least one off street parking area on their property.

SPEED LIMITS ON LAKESHORE DRIVE

Ref: The Traffic Bylaw

Lakeshore drive is a narrow winding road with several blind corners. This coupled with vehicles parked on either side of the paved street makes it extremely dangerous when vehicles exceed the 30 k/hr speed limit. The RCMP Lumsden Detachment (1-306-731-4270) should be notified to report speeding vehicles.

COMMERCIAL VEHICLES:

Ref: The Traffic Bylaw

Lakeshore drive is a residential street and parking of commercial vehicles on the street is not permitted except for pick-up and delivery services.

MUNICIPAL RESERVES

Ref: Zoning Bylaw

Municipal reserves are not to be used for storage of vehicles and equipment. Slips for boat lifts and piers on municipal reserves must be registered with the municipality – Contact the office for a form.

PUBLIC BEACH AREA – A MUNICIPAL RESERVE

Residents and guests are encouraged to use the designated public beach areas in a safe and respectful manner. The swimming areas are outlined by red and yellow markers (buoys). Water craft are not permitted within this restricted area and swimmers are encouraged to stay within these buoys. Camping, camp fires and fish cleaning are not permitted in this area. Glass containers are discouraged in an effort to reduce the hazards of broken glass. Pets are not permitted unless restrained as per the Dog and Cat Bylaw. **NOTE: PLEASE PICK UP AND DISPOSE OF YOUR PET'S WASTE!!**

WATER CRAFT LAUNCHING

Access to the boat launch site on Municipal Reserve #4 (MR4) is restricted to use by Kannata Valley residents and their guests. Parking at the launch site is restricted – residents are encouraged to return empty trailers to their properties. Parking down at the launch site is prohibited.

WATER CRAFT OPERATION

*Ref: Safe Boating Guide : Canadian Coast Guard 1-800-267-6687
Ref: info@boaterexam.com 1-866-668-2628*

ALL operators of power boats must have a **PLEASURE CRAFT OPERATOR CARD** as proof of operator competency. **IT IS THE LAW!** Water craft speed limit is 10 km/h within 30 meter from shore Report any unsafe operation of water craft to the RCMP 1-(306) 731-4270.

CAMPING

Tenting, camping and RV camping are strictly prohibited on all municipal reserves. Campfires are restricted to private properties under restricted conditions.

REFUSE TRANSFER STATION (RTS)

Ref: Refuse Management Bylaw

Chapter E-10.2 Reg 4 The Municipal Refuse Management Regs.

ACCESS TO THE SMALL GREEN GARBAGE BINS - For disposal of KITCHEN GARBAGE ONLY – is available 24/7/365 via use of a man-gate key (issued by the office).

POLICY RE: MANAGEMENT OF VEGETATION

OBJECTIVE: TO ACCEPT ALL VEGETATION (TREES, LEAVES, GRASS CLIPPINGS & GARDEN BY-PRODUCTS) AT THE KVRTS AS FOLLOWS:

1. ALL SPECIES OF TREES & SHRUBS – EXCEPT ELM SPECIES

- a) Branches that are less than four (4) inches in diameter must be stockpiled in a collection site for such products. When appropriate, the KVRTS operator shall retain the services of a contractor to shred the stockpile of product. The resulting mulch would be made available to residents.
- b) Trunks and roots larger than 4” diameter must be de-branched and cut into manageable length and stacked in the large containers.

2. ALL ELM SPECIES OF TREES

- a) All healthy or diseased elm trunks, roots & branches regardless of type (American, Manchurian etc) must be stockpiled in a collection site for ELM PRODUCTS ONLY. All branches, trunks and roots must be cut into lengths that can be handled by one person. When appropriate, the KVRTS Operator shall retain the services of a contractor to destroy these products in an off-site location in a manner approved by Ministry of Environment.
- **PICK UP SERVICE:** A resident may, at the expense of the resident, retain the services of contractor to pick up elm refuse products from their properties and to transport such products for disposal in a manner approved by the Ministry of Environment.
- **TREE SERVICE CONTRACTORS:** Contractors hired by residents to trim or cut down trees on private property shall be permitted access to the KVRTS during regular operating hours for the disposal of such refuse subject to directions of the KVRTS operator.

3. GRASS CLIPPINGS, LEAVES AND GARDEN BY-PRODUCTS.

- Deposit all leaves, grass clippings and garden bi-products into the large container. Note: Compositing is considered unacceptable since elm leaves may be mixed in with other species of leaves with the risk of spreading Dutch elm disease.
- You are welcome to empty the leaves into the bins and retain the plastic bags for reuse – this to be even more environmentally friendly – “THINK GREEN” Biodegradable bags are now available in Home Depot etc.

ACCESS TO LARGE BINS - HOURS OF OPERATION:

1. HOURS OF OPERATION FOR ACCESS TO THE LARGE BINS WILL BE THE AT THE SAME TIME OF DAY ALL YEAR:
10:00AM TO 12:00 NOON
2. VEHICULAR ACCESS TO THE KVRTS WILL BE AS FOLLOWS:
 - a) **WINTER HOURS OF OPERATION** - OCTOBER 1ST TO APRIL 30TH
 - WEDNESDAY & SATURDAY ONLY
 - b) **SUMMER HOURS OF OPERATION** – MAY 1ST TO SEPTEMBER 30TH
 - WEDNESDAY, SATURDAY, SUNDAY AND HOLIDAY MONDAYS:
3. PLEASE NOTE: ACCESS TO HOUSEHOLD KITCHEN GARBAGE WILL CONTINUE TO BE AVAILABLE 24/7/365 VIA THE MAN GATE FOR RESIDENTS AUTHORIZED TO USE THE KVRTS FACILITY.

OPERATING POLICY - KANNATA VALLEY REFUSE TRANSFER STATION – October 1, 2010

1. **Refuse permitted for deposit into the large “roll-off bin” are:**
 - a) By-products from construction projects in limited quantities. i.e .insulation, lumber, plywood, shingles, siding etc. **Note: Products of building demolition are not permitted without prior LA approval.**

- b) Cardboard, packing materials, newsprint, - Boxes must be knocked down or flattened.
 - c) disassembled non bulky furniture
 - d) porcelain toilets, roofing materials, plastics, PVC, insulation, lawn furniture etc
 - e) **Paint** and/or paint containers:
 - f) **Electronics:** Televisions, radios, computers, printers etc
2. **Refuse permitted for deposit in designated collection areas are:**
- g) **ALL SPECIES OF TREES & SHRUBS – EXCEPT ELM SPECIES**
 - Branches that are less than four (4) inches in diameter must be stockpiled in a collection site for such products. When appropriate, the KVRTS operator shall retain the services of a contractor to shred the stockpile of product. The resulting mulch would be made available to residents.
 - Trunks and roots larger than 4” diameter must be de-branched and cut into manageable length and stacked in the large containers.
 - h) **ALL ELM SPECIES OF TREES**
 - All healthy or diseased elm trunks, roots & branches regardless of type (American, Manchurian etc) must be stockpiled in a collection site for ELM PRODUCTS ONLY. All branches, trunks and roots must be cut into lengths that can be handled by one person. When appropriate, the KVRTS Operator shall retain the services of a contractor to destroy these products in an off-site location in a manner approved by Ministry of Environment.
 - **PICK UP SERVICE:** A resident may, at the expense of the resident, retain the services of contractor to pick up elm refuse products from their properties and to transport such products for disposal in a manner approved by the Ministry of Environment.
 - i) **TREE SERVICE CONTRACTORS:** Contractors hired by residents to trim or cut down trees on private property shall be permitted access to the KVRTS during regular operating hours for the disposal of such refuse subject to directions of the KVRTS operator.
 - j) **GRASS CLIPPINGS, LEAVES AND GARDEN BY-PRODUCTS.**
 - Deposit all leaves, grass clippings and garden bi-products into the large container. Note: Compositing is considered unacceptable since elm leaves may be mixed in with other species of leaves with the risk of spreading Dutch elm disease.
 - You are welcome to empty the leaves into the bins and retain the plastic bags for reuse – this to be even more environmentally friendly – ‘THINK GREEN’ Biodegradable bags are now available in Home Depot etc.
 - k) **Metal:** Iron, steel and aluminium.
 - l) **Batteries:** Acid and solid core batteries – Stack them on a pallet for recycling
 - m) **Soil:** Limited products from excavations **void of trees, roots, concrete & rubble**, subject to LA prior approval.
3. All *refuse* must be separated and placed in the appropriate collection bins/containers or other areas as designated by the *RTS* Operator.
4. **PROHIBITED REFUSE**
- n) Refrigerators, stoves, dishwashers, hot water heaters, furnaces, air conditioners,
 - o) Mattresses, sofas, chairs, household furniture, lawn furniture and other refuse deemed bulky and oversized by the *RTS* operator.
 - p) Propane, gasoline, oil, and other combustibles and/or their containers
 - q) Pesticides, chemicals and their containers
 - r) Equipment (vehicles, trailers, boats)bodies and frames etc
 - s) All types of vehicular tires & including tires used as boat dock bumpers.
 - t) Sewage
 - u) **Products not listed above may be deemed prohibited by the LA and/or the *RTS* Operator.**

PROPERTY DEVELOPMENT

*Ref: Zoning, Building & Planning Bylaws
The Planning and Development Act, 2007*

A Property Development Permit is required **prior to starting any type of development work**. i.e excavation or fill, retaining wall, removal of trees, shoreline alteration etc.

A Building Permit is required **prior to the demolition, relocation and/or construction of a residence, boat house,**

garage, deck, storage shed, etc. Property Development and Building Permit Application may be obtained from the Village Office.

The following information may be required with an application for a permit:

- A geo-technical report prior to the construction of a new residence, addition to a residence, retaining wall, accessory building where such building also acts as a earth retaining wall and where any excavation or fill on private property is to occur.
- Site plan locating the development and the clearances between buildings and property lines.
- Floor plans of proposed buildings indicating sizes and features.
- Building foundation design and plan stamped by qualified engineer for residences & accessory buildings where such buildings acts as an earth retaining wall.
- Building elevations indicating heights and exterior finishes.
- Estimated cost of construction/development

DRAINAGE AND NATURAL RUNOFF

Ref: The Water Corporation Act

The act states that ***“if water is diverted, responsibility for any damage is assumed by the person causing the diversion”***.

TRAILERS

Ref: Trailer Bylaw

Trailer coaches in the front yard of a private property restricted to periods of less than 30 days. Trailer coaches are permitted to be stored in a side or rear yard of private property. A Trailer Occupancy Permit (valid for 2 years) is required where a trailer is to be used as a temporary dwelling unit during the construction of a single detached dwelling on this same property.

WATER UTILITY

Ref.: Water Bylaw

Water for the village is provided from a well located 1 km east of the booster station. The artesian well provides flow to the Booster Station via a 4" pipeline. In the booster station the water is pumped up to the water treatment plant located where it is treated and stored in two 26,000 gallon reservoirs. Pumps distribute the water along a 4" pipeline for the entire length of Lakeshore Drive. Owners are supplied from the main line through 1" hose connected to a **curb stop** (shut-off valve) generally located on the front yard property line. The municipality is responsible for repairs up to the curb stop. The curb stop is owned and maintained by the property owner. Water quality is monitored by daily testing as required by Sask Water regulations. Since October 5, 2010, following commissioning of the Water Treatment Plant, consumptive water that meets the Provincial Drinking Water Quality Standards is being delivered to your home.

LAKE WATER IRRIGATION SYSTEMS FOR LAWNS & GARDENS

Ref: R 24/02 Policy - Lake Water Irrigation Systems

Village council recognizes that use of private irrigation systems reduce operating costs of the water utility. Property owners on the north side of Lakeshore Drive will need to cross the roadway for pipeline installation. A “Road Crossing Standard” is to be followed for such installations.

SHORELINE MODIFICATIONS

**Ref: Section 35(1), 38(4) & 38(5) Fisheries Act :
Section 36(1) Environmental Management and Protection Act**

“It is unlawful to conduct any work or undertaking that results in the harmful alteration, disruption or destruction of fish habitat”. (Fisheries Act) It is also unlawful to deposit any deleterious substance into waters frequented by fish. A **“Shoreline Alteration Permit”** from Saskatchewan Environment is required prior to commencement of any work on the private property that bounds with the shoreline (Crown Land). i.e Boat houses, retaining walls, relocation of rocks etc. Project approval must also be obtained from Fisheries and Oceans Canada prior to starting any work.

Contacts: Fisheries & Oceans Canada: Prairies Area; Regina District 780-8729

Sask Environment: Conservation Officer: Rowan’s Ravine Field Area: 725-5206

SEWAGE DISPOSAL

**Ref: Sewage Bylaw
The Water Corporation Act**

Each residence must have a 1000 gallon holding tank which complies with provincial regulations. All new tank must be inspected by the Sask Health prior to ground cover. Outdoor toilets are permitted if they comply with Provincial regulations. Plumbing systems must drain all waste water into the holding tank. Note: This includes **“grey water”** which comes from showers, bathtubs and sinks.

VIOLATIONS:

Ref: General Penalty Bylaw

Any individual found guilty of an infraction of a bylaw of the municipality may be liable to a fine of \$100.00 on the first offence, \$200 on the second offence \$300 on the third & subsequent offences.